

California Pines Property Owners' Association

Board of Directors Meeting Minutes March 18th, 2020

The meeting, held at California Pines, was called to order by President Dave Lake at 8:05 am. Board members present were Dave Lake, Dan Brooks, Larry Quigley, Richard Mund and Jodi Frey. Absent were Bob Cunningham and Jim Niemiec.

The minutes of the February 19th meeting were read. Dave noted two corrections in the On-Site Administrator's report: he had not purchased new computers for the offices, but the existing ones had been upgraded to Windows 10; and the report on the sewer problem should read CSD, not CDS. It was moved by Dan and seconded by Larry the minutes be approved as corrected. Motion passed.

Treasurer's Report: (See Attached). It was moved by Jodi and seconded by Larry the report be accepted. Motion passed.

On-Site Administrator's Report: Dave reported the French drain for Donovan Dam had been installed and the report was sent to the state dam inspector. Dave had purchased a pickup for use by the POA. It had been smog tested and will be licensed on Thursday. This vehicle will be used by the maintenance department and the Cal Pines Clean-Up committee. It will also be used to plow snow in the winter. The lodge computers had all been upgraded to Windows 10. The floor in the bar area of the lodge has been shored up. He had ordered tickets for the luau scheduled at the lodge this summer and the posters advertising the event are printed. The 2016 financial review had been received from the CPA and is posted on the website. The Fines and Fees Schedule has been completed. Fish and Game are planning to stock the ponds this summer.

Old Business: The Board discussed opening a money market account for the dues payment deposits. It was moved by Richard and seconded by Jodi to table this decision until the end of the summer and to get more clarification from the accountant. Motion passed.

New Business: Richard suggested the POA purchase decals to be mounted on the pickups and equipment owned by the association (like the county, CSD, etc. display). Richard was directed to look into types and costs for this.

It was moved by Richard and seconded by Dan the POA upgrade the insurance policy for the kitchen equipment and to include loss of revenue in the event the lodge would need to be closed due to a fire, etc. Motion passed.

It was moved by Jodi and seconded by Larry the board move \$200,000 from US Bank and open accounts with Walt Davis at Edward Jones Financial. \$100,000 would be placed in a money market account and \$100,000 would be placed in a CD. These are not reserve accounts. Motion passed.

There was a discussion about the onset of the corona virus. It was decided to close the restaurant on Sundays (the buffet). Employees who normally work that day will be paid for 4 hours. It was decided to eliminate the salad bar at the restaurant.

There being no further business to come before the board, it was moved by Richard and seconded by Dan the meeting be adjourned. The meeting was adjourned by President Dave Lake at 11:40 am.

Respectfully Submitted,

Jodi Frey